



## **B.E.S.T. in Horticulture Limited**

*“delivering fully supported distance and blended learning in horticulture”*

[www.bestinhorticulture.co.uk](http://www.bestinhorticulture.co.uk)

### **Exam Administration:**

Email: [administration@bestinhorticulture.co.uk](mailto:administration@bestinhorticulture.co.uk)

Phone: 07498918588



Exam Centres at:  
**Ryton Gardens**  
and  
**North Moreton**

## **Checking your exam entry**

The new self-enrolment process allows you to book a place with us to take specific exams, to pay for this and to receive an immediate receipt and confirmation of your place.

Once we receive our copy of this confirmation, we will register you with the RHS for the examinations.

This will not happen immediately after your booking – we cannot link your booking directly into the secure exam registration site – so it may take a few days before we are able to register you.

### **If you already have an RHS log-in:**

Your exam details will be visible when you log in (allowing time for processing your registration); please contact us if you think you have been entered for an incorrect exam.

### **If this is your first RHS exam:**

After the registration process is completed (allow a week) you will be sent an automatic email by the RHS system inviting you to log in to the Candidate Portal. This is time-limited so please do not ignore it or it will lapse, and you will need to ask for another from the RHS at [Qualifications@rhs.org.uk](mailto:Qualifications@rhs.org.uk)

### **If this is not your first exam but you do not have an RHS log-in:**

If you have not accepted the RHS invitation at a previous exam round, the log-in will have expired and you will need to contact the RHS at [Qualifications@rhs.org.uk](mailto:Qualifications@rhs.org.uk)

### **Problems that may arise:**

- If your email address was typed incorrectly your invitation email from the RHS may not reach you.
- If you have already registered with the RHS for an exam or practical course through another centre it will take longer for us to register you, as the RHS will have to transfer details manually and confirm this to us.
- If your name is not consistent between these centres (e.g. Angela Other and Angie Other) you may end up with two candidate numbers and your log-in may not show you all your entries/results.

All requests for log-ins or new passwords on the RHS portal will have to go to the RHS [Qualifications@rhs.org.uk](mailto:Qualifications@rhs.org.uk) .

B.E.S.T in Horticulture Limited, Registered in England No 7739766

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